

The TimeIPS IPSIMP Import/Export Module™

- Import/Export:
 - Employee Data
 - Departments
 - Payroll Types
 - Job Categories
 - Job Customers
 - Benefit Levels
- Export to spreadsheet applications such as Microsoft Excel for reporting purposes
- Export, change, and re-import to make large-scale changes less time-consuming.
- Import .iif files from popular payroll softwares such as Quickbooks®.

FOR MORE
INFORMATION OR TO
PURCHASE THIS
MODULE
CONTACT TIMEIPS:
877-846-3256
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OR VISIT
www.timeips.com



TimeIPS IPSIMP Import/Export Module™

Save Time and Money

Eliminate time wasted entering new employees or making changes to information within the TimeIPS system.

Product Description

The TimeIPS **IPSIMP – Import/Export Module™** is a cost-effective expansion module to the TimeIPS system that reduces wasted time by eliminating the need to enter and re-enter employee information. Quickly import or export employee data, departments, payroll information, job information and benefit information. Set up jobs effortlessly with the import/export of Jobs, Job Categories and Customers. Seamlessly allows for the import/export of information to and from many popular payroll software systems including Quickbooks®.

Key Benefits of IPSIMP™

- Reduce wasted payroll hours by eliminating the need to manually enter information into the TimeIPS system.
- Easily retrieve Employee, Department and Site information by exporting the information from TimeIPS into a spreadsheet application such as Microsoft Excel. Make updates, adjust records or use for reporting purposes.
- Used in conjunction with your spreadsheet application's graphical and report features, the exportable information from TimeIPS becomes a powerful tool for trend reporting and forecasting.
- Import sick and vacation time earned, lost, used and available making benefits tracking easier and less time-consuming.
- Quickly make large scale changes to information by exporting, changing and then re-importing the same file.
- Import .iif files from the exports of many popular payroll softwares including Quickbooks®.



TimeIPS IPSIMP Import/Export Module™

Key Features of IPSIMP™

Employee Import/Export

- Employee contact and employment information can be imported from a CSV file. Employee information can also be exported from TimeIPS and opened with a spreadsheet application such as Microsoft Excel®.

The screenshot shows a LibreOffice Calc window titled "EmpExport.csv - LibreOffice Calc". The spreadsheet contains the following data:

	A	B	C	D	E	F
1	EmpExport08/23/2013					
2	first	last	status	dept	govid	
3	Bret	Solow	Full	Maintenance	1234567890	
4	Scott	Althouse	Full	Construction	1234567891	
5	Daniel	Hopper	Full	Kitchen	1234567892	
6	Jenny	Figueiroa	Part	Music	1234567893	
7	Will	Wood	Part	Grounds	1234567894	
8						
9						
10						

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TimeIPS IPSIMP Import/Export Module™

Key Features of IPSIMP™ (cont.)

Import/Export Features include:

- Import/Export Employee Data
- Import/Export Departments
- Import/Export Payroll Types
- Import/Export Jobs
- Import/Export Job Categories
- Import/Export Job Customers
- Import/Export Benefit Levels
- Import .iif files (produced with an employee export from popular software such as QuickBooks®)

Custom Employee Import

Select Preset:

The following importable columns have been configured for import.

Before a preset can be used to import a file, every column in the file needs to be accounted for.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Imported Column, Expression, or Default Value	TimeIPS Target Field	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	first	First Name	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	last	Last Name	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	status	Status	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	dept	Department	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	govid	SSN	<input type="checkbox"/>
<input type="checkbox"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	Expression	Time Zone	<input type="checkbox"/>
				<pre>=if([dept]="Maintenance","CST","PST")</pre>		
<input type="checkbox"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	Jessie Bee	Manager	<input type="checkbox"/>

Number of header lines in the imported file:
EmpExport.csv

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